

APPLICATION FOR OCCUPATION CERTIFICATE
Division 6.3 of the Environmental Planning and Assessment Act 1979

Office Use Only:	Date received:	OC No:
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APPLICANT DETAILS		
Title	Given Name(s)	Surname / Last Name
Mr / Mrs/ Dr/ Other: _____	_____	_____
Company Name: _____		
Contact Address: Unit: __ House Number: _____ Street or PO Box: _____		
Suburb: _____	State: _____	Postcode: _____
*Daytime Phone: _____	*Fax: _____	*Mob: _____
*Email: _____		
<i>* Voluntary information only. (Assists with timely processing of your application) See Privacy and Personal Information Act statement)</i>		
Contact Details (Complete when a company or more than one person is the applicant)		
*Contact person: _____ *Daytime Phone: _____		

DEVELOPMENT APPROVAL DETAILS		
Development Application No: _____	Date Granted: _____	
Construction Certificate No: _____	Date Granted: _____	
Complying Development Certificate No: _____	Date Granted: _____	
Property Address: _____		
Lot No.: _____	DP No.: _____ Other: _____	
BCA Classification(s): _____		

ATTACHMENTS		
<input type="checkbox"/> BASIX Certificate	<input type="checkbox"/> Final Fire Safety Certificate	<input type="checkbox"/> Section 73 Compliance Certificate
<input type="checkbox"/> Positive Covenant	<input type="checkbox"/> Engineering Certificate	<input type="checkbox"/> Final Arborist Report
<input type="checkbox"/> Final Acoustic Report	<input type="checkbox"/> Other (please see checklist on page 2)	

**DESCRIPTION OF THE BUILDING / PART OF BUILDING
TO WHICH THE APPLICATION RELATES**

PRIVACY AND PERSONAL INFORMATION ACT

Your personal information is being collected to process this application. The supply of personal contact information by you [marked with an asterisk (*)] is voluntary. If you cannot provide or do not wish to provide this information, the Council may not be able to process your application. Council is to be regarded as the agency that holds the information. You may make application for access or amendment to information held by Council. This application form and the information contained in it is accessible to the public upon enquiry, noting that information contained within a credit card authority form, where applicable, is not held by Council after the transaction is processed and the authority form is destroyed.

DECLARATION

The details provided by me are correct and I have read and understand all information provided in this application.

Applicant's Signature

Date