

APPLICATION TO DISPLAY A REAL ESTATE SIGN ON PUBLIC LAND OR IN PUBLIC AIRSPACE

01/07/2014 to 30/06/2015

Receipt Code: 142

APPLICANT DETAILS			
Title: <small>Mr/Mrs/Ms/Dr Other:</small>	Given Name(s)	Surname / Last Name	
<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	
Company name: <input style="width: 100%;" type="text"/>			
Contact Address:			
	Unit /	House -	Number
	<input style="width: 50px;" type="text"/>	<input style="width: 50px;" type="text"/>	<input style="width: 50px;" type="text"/>
Street or PO Box: <input style="width: 100%;" type="text"/>			
Suburb: <input style="width: 100%;" type="text"/>		State: <input style="width: 50px;" type="text"/>	Postcode: <input style="width: 50px;" type="text"/>
*Daytime Phone: <input style="width: 100%;" type="text"/>	*Fax: <input style="width: 100%;" type="text"/>	*Mobile: <input style="width: 100%;" type="text"/>	
*Email: <input style="width: 100%;" type="text"/>			
Method of Payment (please tick): <input type="checkbox"/> Cash <input type="checkbox"/> Cheque <input type="checkbox"/> Credit Card (complete section below if credit cardholder is not the applicant).			
The cardholder authorises payment for the amount specified. In the event of a refund the cardholder will be the recipient of the funds.			
Cardholder's Printed Name _____		(Date) _____	
Cardholder's Signature _____			
In accordance with the provisions of the <i>Local Government Act 1993</i> , and Sections 126 and 149(1) of the <i>Roads Act</i> , as amended, I/We hereby make application for permission to erect a real estate sign for a maximum period of 3 months from the date hereof. In consideration of approval, I accept the conditions specific overleaf and I note that I cannot erect the sign until I have written approval from Council and have arranged Public Liability Insurance			
<small>*Voluntary information only. (Assists with timely processing of your application. See Privacy and Personal Information Act Statement over)</small>			

OFFICE USE ONLY	
Receipt No.: _____	Date: _____ Amount: \$ _____
Time Taken to process application: _____ days	Date Completed: _____
Officer's Name: _____	Outcome of Application: _____

CREDIT CARD AUTHORITY FORM



SIGN DETAILS

Address of property: _____

(a) Is the sign to be erected within Council (Public) airspace? Yes No

(b) Is the sign to be erected on Council (Public) land? Yes No

(c) Classification of Premises/Land to which

The application relates Commercial Residential

(d) Dimensions of Sign;

Height: _____ m Length: _____ m Area: _____ m²

(e) Type of Sign: For Sale Auction Tender For Lease/Rent

(f) Sketch showing proposed sign location:

OWNER'S CONSENT

I _____ of _____

Being the owner of the land to which this application relates, hereby consent to the making of this application.

Owners Signature

Date

PRIVACY AND PERSONAL INFORMATION ACT, 1998

Your personal information is being collected to process this application. The supply of personal contact information by you [marked with an asterisk (*)] is voluntary. If you cannot provide or do not wish to provide this information, the Council may not be able to process your application. Council is to be regarded as the agency that holds the information. You may make application for access or amendment to information held by Council. This application form and the information contained in it is accessible to the public upon enquiry, noting that information contained within a credit card authority form, where applicable, is not held by Council after the transaction is processed and the authority form is destroyed.

DECLARATION

The details provided by me are correct and I have read and understand all information provided in this application.

(Applicant's Signature)

(Date)

CREDIT CARD AUTHORITY FORM

CONDITIONS

- Real estate signs which are erected in air space or on land above a public road or footpath are subject to approval by Council.
- Application is to be made, on the prescribed form, together with location plans and is to be lodged with the specified fee depending on the classification of the sign.
- Prior approval of the Body Corporate/Company Secretary must be obtained for Strata Titled and Company Titled properties.
- The application must be approved prior to the erection of a sign.
- A sign erected on Council property must not under any circumstances impede pedestrian or vehicular traffic and accordingly a sign proposed to be erected on a public road or footpath will only be approved under extenuating circumstances.
- Applications for the erection of real estate signs within the air space and above public roads or footpaths will be considered on their own merits.
- If approval is granted for the erection of the sign, such approval will be on the basis that the sign will be removed from Council property or airspace by the applicant or applicants contractor within (7) seven days of exchange of contracts for the sale or lease or within (7) seven days of words to the effect that the property has been sold or leased being placed on the sign whichever is the earlier.
- If signs are not licensed or removed as required they will be removed without further notice and the person responsible for the erection of the sign will be liable to prosecution by Council.
- The applicant takes full responsibility for the erection and or fixing and regular maintenance of the sign and indemnifies Council against all claims, existing or arising later by reason of any real estate signs erected by the applicant.
- Prior to the erection of the sign, a certificate of currency evidencing that a public risk insurance policy has been enforced to the amount not less than \$10,000,000 on which Council's interests are noted indemnifying Council against any claims for injury to pedestrians or other persons' property caused by or resulting from the real estate sign being placed on Council property or in Council airspace.
- Real Estate signs in respect of residential premises will only be approved by Council if the sign cannot be placed within the residential premises. Real Estate signs will only be given approval to be placed directly in front of the premises they are advertising.

Should the above conditions not be complied with within (7) seven days of notification your licence will be cancelled and no refund will be granted.

REAL ESTATE SIGNS – DEFINITION & LICENCE FEES ON PUBLIC LAND

“Standard real estate signs” means an advertisement in respect of a place or premises to which it is affixed which contains only a notice that the place or premises is or are for sale or letting, together with particulars of the sale or letting and:

- (a) For signs placed on public land advertising the proposed sale, auction or letting of a residential property where the sign does not exceed 1.5m² the fee is \$330 per 3 month period.
- (b) For signs placed on public land or airspace advertising the sale, lease or auction of commercial premises where the sign does not exceed 4.5m² the fee is \$575 per 3 month period. Signs are not to exceed the dimensions within this category unless specific Council permission is given

Note- signs on private property are subject to the provisions of State Environmental Planning Policy (Exempt and Complying Development Codes (2008)).

CREDIT CARD AUTHORITY FORM



LODGEMENT INFORMATION

Method of Lodgement

It is recommended that applications (including Certificates of Currency) be submitted in person at Civic Centre, Mosman Square, Spit Junction to avoid time lost in the event of incomplete applications and the need to return them by post.

For privacy and security reasons payment is prohibited by credit card via email transmission.

Applications that are lodged by post should be addressed to The General Manager at the following address:

PO Box 211
SPIT JUNCTION NSW 2088

Fax: 02 9978 4299

When lodging an application either in person or by mail please ensure that you include the following documents: -

- **Completed & signed Application form**
- **Certificate of Currency**
- **Supporting documents (eg photographs or diagrams) if required**

Further Information

If you require further information on completing this form, Council may be contacted on 9978 4000 between 8.30am and 5.00pm Monday to Friday.