



## **POLICY ON RESIDENT PARKING SCHEME**

Adopted by: Council on 6 August 2024

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## Policy on Resident Parking Scheme

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### Purpose

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The purpose of this policy is to outline responsibility, planning, operation, eligibility criteria and enforcement of Mosman Council's Resident Parking Schemes.

Parking is a key issue for the local community, with strong competition among residents and visitors for available on-street parking spaces in residential streets.

To address this, Resident Parking Schemes are introduced in some time-restricted parking in residential streets, with exemptions for eligible residents who can obtain a parking permit.

The Resident Parking Scheme must comply with the current Transport for NSW Permit Parking Guidelines.

### Objectives

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The main objectives of the Resident Parking Scheme Policy are:

- To improve amenity for road users in locations where there is insufficient off-street parking and where on-street parking is restricted
- To balance the parking needs of the local community in areas of high demand
- To provide for greater flexibility in the operation of permit parking schemes
- To promote public transport use and the encouragement of Active Transport such as walking and cycling

### Scope

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This policy is applicable to road users in Mosman who use on-street parking in the Resident Parking Scheme areas other than Balmoral and Rosherville areas. These schemes are subject to different regulations. Please contact Council staff for further details.

It covers the Resident Parking Scheme areas within Mosman, which have time-restricted parking for anyone without a permit. All Resident Parking Scheme areas are signposted.

This policy identifies the circumstances when parking permits may be issued for parking in Resident Parking Scheme areas, and the process for residents to obtain a permit.

It also details the process for requesting a new Resident Parking Scheme or amendment to an existing Resident Parking Scheme area.

### Resident Parking Scheme Areas

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A Resident Parking Scheme is an area identified by council which implements time restrictions on a street but eligible residents are exempt and allowed to park all day.

Permits only for eligible residents living in these areas to allow them to park all day on streets adjacent to their properties which have time-restricted parking without a permit. Permits are only valid for the specific area where the resident lives. For example, a permit for Resident Parking Scheme Area 1 cannot be used to park in Area 2. These areas will be signposted detailing a scheme is in operation.

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There are several historical schemes that are in place that predate this Policy.

### Responsibilities

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Transport for NSW (TfNSW) is responsible for the control of traffic on all roads in New South Wales. The Road Transport (General) Regulation 2021 provides that Transport for NSW may issue guidelines related to issuing parking permits.

Council is responsible for establishing, operating and enforcing permit parking schemes within Mosman in line with Transport for NSW guidelines.

Council is responsible for developing a parking strategy supported by studies and community consultation. Council is also responsible for installing and maintaining parking control signs associated with the schemes.

Residents and other road users are responsible for complying with parking restrictions in Resident Parking Scheme areas.

### Permit Eligibility Criteria

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#### Resident Parking Permit

Resident parking permits run from 1 November each year to 31 October the following year. Not all properties within a designated Resident Parking Scheme area are eligible for permits.

Resident Parking Permit does not guarantee a parking space within a permit parking area.

The eligibility requirements are as follows:

- The property is **categorised as residential**.
- **Dwelling Houses and Semi-detached dwellings** are eligible to receive up to 2 permits provided the property has no off-street parking. This maximum number of permits is reduced by the number of off-street parking spaces available at the property.
- **Multiple dwellings** (strata) are eligible to receive a maximum of one permit per unit. Should there be any off-street parking assigned to a unit, no parking permit will be issued.
- **Multiple dwellings** (non-strata) are eligible for maximum one permit per building (rateable property). Should there be any off-street parking available in the property, no parking permit will be issued.
- The **vehicle** assigned to the permit should be a registered vehicle. The Driver's License needs to be NSW with Mosman address.

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- The vehicle assigned to the permit is not a truck, bus, caravan, box trailer and must **not** exceed 3 tonnes GVM.

### Resident Visitor Parking Permit

All properties within a Resident Parking Scheme area are eligible for a Resident Visitor Parking Permit, regardless of their eligibility for a Resident Parking Permit.

Visitor parking permits run from 1 November each year to 31 October the following year.

Properties are entitled to a maximum of 40 Visitor parking permits per year. The first 10 permits are free, then there is a fee for all additional permits in accordance with Council's Schedule of fees and charges.

Visitor permits are valid for a 24-hour period and the applicant needs to enter the vehicle registration number when purchasing the Visitor permit.

### Carer Permits

The allocation of a Carer Permit is permitted in certain circumstances.

The resident must provide a letter to Council with a medical certificate and specify the nature of care being provided by the applicant. The expected frequency and duration of parking the carer requires should also be specified.

The permit must be allocated to a specific vehicle – unrestricted or transferrable permits will not be issued. The maximum duration of a Carer Permit is 12 months.

### Permit Application and Management Process

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Parking permit applications, except Carer Permits, must be made using Council's online parking permit system at [vpermit.com.au/mosman](http://vpermit.com.au/mosman).

Parking permits are generally digital, which means the right to park in the relevant Resident Parking Scheme area is digitally referenced to the licence plate. Council no longer uses printed Resident Parking Scheme stickers or physical permits except for Carer Parking Permits.

The permits are valid from 1 November until 31 October and are charged according to the current Council's fees and charges. There are no pro-rata rates available.

Applications must include all necessary documentation as specified in the application forms for Resident Parking Permit, Resident Visitor Parking Permit, Short-Term Resident Parking Permit and Carer Permit.

Where a vehicle does not have a valid Resident Parking Scheme permit and has been parked for longer than permitted under applicable time restrictions within a Resident Parking Scheme, the operator of the vehicle can be liable for penalties issued by Council in accordance with the *Road Transport Act 2013* and Road Transport (General) Regulation 2021.

Council reserves the right to cancel a permit under the Resident Parking Scheme if:

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- a permit has been obtained through fraud, dishonesty or deception.
- a permit is being used by a person or vehicle (via unauthorised transfer or otherwise) to which the permit does not relate (as per Council's records).
- in the course of using a permit, a permitholder has repeatedly breached the conditions of a permit, or shown a continued disregard for New South Wales Road rules relating to parking and/or other traffic-related matters enforced by Council.
- a person is using a Carer Permit for a reason other than providing supportive care to a resident.
- a person is using a Resident Visitor Parking Permit for purposes other than visiting the property.

## New Resident Parking Schemes

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Council will consider requests for new or changed Resident Parking Schemes, given the following:

- Council will consider implementing Resident Parking Scheme areas in streets where, on average, 90% of on-street parking is occupied across peak times.
- Council will consider applications from singular properties adjacent to Resident Parking Scheme areas to be eligible for parking permits.
- Residents requesting a new Resident Parking Scheme must demonstrate that more than 25% of the residents in the proposed area are in support of the scheme.
- If the above criteria are satisfied, Council will undertake feasibility study to ensure the proposed scheme complies with the Permit Parking Guidelines of Transport for NSW (TfNSW).
- A new scheme will **not** be implemented if the number of eligible permits exceeds on-street parking spaces.
- Community consultation will be undertaken on all new Resident Parking Schemes.
- More than 50% of residents of the affected area support implementation of the Resident Parking Scheme, it will be reported to the Traffic Committee and/or Council for further consideration.
- If there is less than 50% of residents of the affected area support the scheme, it will not be pursued, and Council will notify residents of the outcome.
- If a street was investigated for a new Resident Parking Scheme and did not satisfy the requirements, no further investigation will be undertaken for the next 3 years.

## Review

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This policy will be reviewed every 4 years unless otherwise directed by the Executive team.

## Contact

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Enquiries should be directed to the Senior Traffic Engineer on 9978 4022.

## Amendments

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Date	Amendment	Reference