

Volunteer role description – Community restaurant assistant



Volunteers are people who work but do not get paid.

Volunteering helps you get to know new people.



The name of this role is restaurant assistant volunteer.

You will have guidance from **the community restaurant supervisor**.



A **community restaurant supervisor** is someone who runs activities that works for Council.

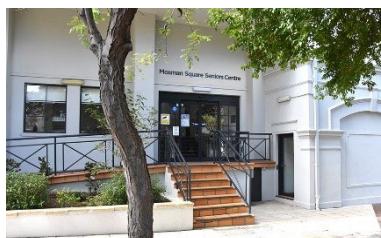
What you need to



There are things you need to be able to do:

- Stand on your feet and carry things for 2.5 hours.
- Serve food in a safe way.

You can make **clients** feel welcome and help them meet new people at the lunch.



Our **clients** are from the senior's centre.



You will have to:

- Serve food and clean up when people are done eating.
- Set up tables and chairs in restaurant style.





- Greet clients and help them to their seats.



- Help pack away tables and chairs at the end.

Why this will be good for you



Being a volunteer is meant to be fun and make you feel good.



You will meet and work with new people.



You will learn skills in working in a kitchen and serving food.



You may get the chance to learn something new.

Things you need



There are things like paperwork needed by Council for you to be able to volunteer.

1. You will need a **background check**.



A **background check** uses some of your documents like

- Photo ID
- Drivers license
- Passport.

This is to make sure you have no criminal record.



You need to be able to get to and from Mosman Council and the seniors centre.



You need to be able to volunteer for at least 6 months.

You can talk to us if that is too much.



You need to be free at one of these times

- The 3rd Tuesday of every month at 11:30AM to 2:00PM
- Or
- Every Friday from 11:30AM to 2:00PM.



You can take time off if you need to.

You can talk to Lourdes or your supervisor if you need time off.



You must follow our **work health and safety policy.**



A **work health and safety policy** are rules you must follow to keep you and others safe.

We will give you the work health and safety policy when we meet.



Some of the big things in the workplace health and safety policy are



- How you can take care of yourself
- How you can keep yourself safe
- How you should do things to keep others safe.



- You have to wear shoes that are closed in and comfortable



- You have to follow what Mosman Council staff say
- You have to follow any rules that keep you safe



- You need to keep things clean and tidy

- You need to tell us if someone is hurt or could have been hurt.



Medical Conditions



A **medical condition** is when you are sick or hurt and may not be able to volunteer.



We need to know if you have a medical condition that will make it hard for you to volunteer.



We may be able to change how you volunteer so you can still help out.



Please write your name and sign on the line below if you are okay with everything that you need to do for the role.

Volunteer's Name (printed):

.....

Volunteer's Signature:

.....

Date:

Volunteers Office/ Program Coordinator:

.....

Date: